

Kentucky Center for School Safety

**Quarterly Report
July - September 2007**

**Submitted
January, 2008**

The quarterly report is divided into 5 major categories:

I. KCSS Work Plan (July - September 2007)

The KCSS work plan outlines each of the goals and activities of the Center as approved by the Board of Directors. The work plan includes a status update and related notations.

II. Summary of Meetings, Visits and Presentations

Staff of the KCSS document a summary of meetings attended, site visits conducted and presentations provided by all partner agencies.

III. Summary of Training Activities Provided

All activities sponsored or supported by the Kentucky Center for School Safety will also be tracked.

IV. Calendar of upcoming KCSS related events/activities

The KCSS will maintain a calendar of upcoming events. This calendar is posted at the KCSS web site for public review.

V. Financial Report

The KCSS financial report includes a summary of funds expended and percentage of total budget expended. The information is summarized by the following sub-categories: A. Personnel and Fringe; B. Operating and Training Expenses; C. Travel; D. Sub-Contracts; and E. Indirect.

**Kentucky Center for School Safety Work Plan FY 2008
Status Report for Period July - September 2007**

Goal/Activity	Status*	Notation
Center Operations		
I. Goal: Carry out the central operations of the Center		
A. Implement FY08 work plan and budget	✓	<ul style="list-style-type: none"> The FY08 work plan and budget were approved by the KCSS Board of Directors at the 6/20/07 Board meeting.
B. Establish MOA with KDE	✓	<ul style="list-style-type: none"> An MOA was established with KDE at the beginning of FY08.
C. Submit FY07 KCSS final fiscal report	✓	<ul style="list-style-type: none"> The final Fiscal Report for FY07 was included in the April – June 2007 Quarterly Report.
D. Maintain toll-free school safety information line	I	<ul style="list-style-type: none"> The KCSS averaged 226 calls per month via the toll-free line during the quarter July – September 2007.
E. Conduct regular KCSS staff meetings	I	<ul style="list-style-type: none"> The KCSS Executive Director meets regularly with all staff and partners via conference calls or monthly meetings.
F. Establish sub-contracts with Center partners	✓	<ul style="list-style-type: none"> Subcontracts between EKU, KSBA, and MSU have been executed.
G. Conduct KCSS staff evaluations including Executive Director	I	<ul style="list-style-type: none"> Staff evaluations will be conducted in the third quarter.
H. Conduct annual evaluations of KCSS partners	I	<ul style="list-style-type: none"> KCSS partners are evaluated through periodic meetings with the KCSS Executive Director.
I. Pursue additional funding to supplement KCSS activities	N	
J. Coordinate the Safe School Assessment Program	I	<ul style="list-style-type: none"> The Safe School Assessment Training for FY08 was held on June 7, 2007 at the Embassy Suites in Lexington, KY. There are 38 assessments scheduled for the next quarter.
K. Provide In-Kind Services for the Safe School Assessment Program	N	
II. Goal: Produce summary reports of Center activities		
A. Submit quarterly reports to the Board of Directors	I	<ul style="list-style-type: none"> The quarterly report for April – June 2007 was submitted to the KCSS Board of Directors at the 10/24/07 meeting. The quarterly report for July – September 2007 will be submitted to the KCSS Board of Directors at the 1/16/08 meeting.
B. Develop and submit FY 2007 annual KCSS report to the Governor, Kentucky Board of Education, and General Assembly	I	<ul style="list-style-type: none"> Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.
III. Goal: Promote Interagency Collaboration		
A. Conduct semi-annual meetings of School Safety Advisory Council (SSAC)	I	<ul style="list-style-type: none"> A School Safety Advisory Council (SSAC) meeting is scheduled for November 2007.
B. Provide school safety speakers upon request	I	<ul style="list-style-type: none"> Section II of the quarterly report provides a detailed summary of presentations made by KCSS staff.

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C. Conduct school safety related presentations, guest lectures and workshops at conferences, university lectures, collaborative meetings, etc.	I	• Presentations and collaborative meetings are listed in Section II of the quarterly report.
Continue participation in collaborative technical assistance initiatives with KECSAC, DJJ, DMH, and other various service organizations	I	• Section II of the quarterly report provides a detailed summary of collaborative meetings conducted in this quarter.
ADMINISTRATION OF FUNDS TO LOCAL SCHOOL DISTRICTS		
I. Goal: To facilitate the dissemination of funds to local school districts		
A. Facilitate the distribution of FY08 funds based on an approved formula and established criteria	✓	• School Safety funds will be distributed to all districts in FY08 based on the approved formula of a base amount of \$20,000 with the remaining funds distributed on a “per pupil” basis based on 2006-2007 average daily attendance. Districts received funding notification in June 2007.
B. Provide technical assistance to districts receiving school safety funds	I	• Nineteen (19) technical assistance requests were received this quarter.
C. Develop and disseminate FY08 KCSS District funding report	✓	• A summary of the distribution of safe schools funds in FY08 is available at the KCSS website. The summary includes the final allocation per district. The FY08 funding report was sent to districts in June 2007.
D. Profile in the KCSS FY07 Annual Report programs that are funded with Safe Schools Funds including alternative education settings	I	• Work has begun on the KCSS Annual Report for FY07. The Annual Report will be submitted at the beginning of 2008.
DATA ANALYSIS		
I. Goal: To provide analysis of school safety data		
A. Publish and disseminate 2006-2007 Kentucky Safe Schools Data Report(s)	I	• Data is being analyzed. Waiting on enrollment numbers to complete the report.
B. Continue to provide input to KDE to improve school safety data collection process (including case by case data collection)	I	• Discussions continued about how to improve efficiency of data sharing and collection.
C. Collect data from principals and superintendents participating in Safe School Assessments during the 2006-2007 school year to determine their perceptions of its effectiveness	I	• Collection of data is complete. Data is being compiled and analyzed to be included in the report.
D. Explore research and funding opportunities with partners and other interested parties utilizing extant KCSS data	N	
E. Collect data as part of a three year follow-up study from principals and superintendents participating in Safe School Assessments during the 04-05 school year to determine their perceptions of its effectiveness	I	• Collection of data is complete. Data is being compiled and analyzed to be included in the report.
F. Collect data from superintendents regarding their perceptions of the	I	• Collection of data is complete. Data is being compiled and

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effectiveness of the Kentucky Center for School Safety		analyzed to be included in the report.
G. Collect data from school districts regarding their drug prevention programs	I	<ul style="list-style-type: none"> Collection of data is complete. Data is being compiled and analyzed to be included in the report.
Goal/Activity	Status*	Notation
SCHOOLS AND COMMUNITIES TRAINING AND TECHNICAL ASSISTANCE		
I. Goal: Identify priority needs for trainings for various education audiences		
A. Evaluate each sponsored training to assess effectiveness and to identify current trends and issues	I	<ul style="list-style-type: none"> Each training, technical assistance request and conference has been evaluated and future trainings will be developed upon those findings. The overwhelming majority of evaluations are positive. A copy of each evaluation is available upon request.
B. Utilize Safe School Assessment and School Safety data to develop the 07-08 training calendar	✓	<ul style="list-style-type: none"> Training needs were developed based upon the 06-07 Safe School Assessment Data. The data revealed a need in school districts for more training on bus driver behavior management skills, bullying, internet safety, effective school resource officer programs and emergency management planning.
C. Collaborate with state agencies and organizations (i.e. KDE, DJJ, DMHMRS, FRYSC), local district administrators, and parents to obtain training needs	I	<ul style="list-style-type: none"> Eight (8) meetings were conducted with various agencies regarding mutual areas of concern.
II. Goal: To sponsor best practice training opportunities for administrators, teachers, students, parents and other community representatives		
A. Develop the 07-08 KCSS training calendar that will provide fifteen (15) regional trainings on school safety issues that are relevant and timely: <ol style="list-style-type: none"> Bus Driver Training – Ashland KEDC Bus Driver Training – Owensboro, Executive Inn Bus Driver Training – Georgetown, Cardome I-Safe – need location I-Safe – Elizabethtown I-Safe – Somerset, Center for Rural Development Bullying – Prestonsburg, Best Western Bullying – Florence, Ralph Rush Center Bullying – Bowling Green, Holiday Inn EMP – Morehead, Convention Center EMP – Florence, Drawbridge Inn EMP – North Lexington, Holiday Inn EMP – Hopkinsville, Holiday Inn 	I	<ul style="list-style-type: none"> One regional training was completed this quarter on Bullying. Thirty-five (35) school administrators participated.

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14. SRO – Richmond, Perkins Center 15. Law & Order – Owensboro, Executive Inn		
Goal/Activity	Status*	Notation
B. Disseminate training calendar to targeted audiences that include partnering agencies such as KDE, DJJ, DMHMRS, and AOC	✓	<ul style="list-style-type: none"> • All Superintendents, Board Members, School Administrators and partnering agencies were e-mailed a copy of the 07-08 training calendar. The trainings were added to the KCSS website. In addition, a flyer of each training is sent to all Superintendents, Board Members, School Administrators and partnering agencies one month prior to each training.
C. Fund and coordinate on-site technical assistance requests to Kentucky's elementary, middle, and high schools	I	<ul style="list-style-type: none"> • Nineteen (19) school district requests were received this quarter. They were: <ul style="list-style-type: none"> • Lewis Co. – Emergency Management Planning- 30 participants. • Greenup Co. -Bus Driver Training- 60 participants. • Breckinridge Co. -Behavior Management and Bullying for Bus Drivers-165 participants. • Lincoln Co. -School Bus Discipline and Management-100 participants. • Fleming Co. -School Bus Discipline and Management-70 participants. • Washington Co. -School Bus Discipline and Management-42 participants. • Lake Cumberland Head Start -Internet Safety-160 participants. • Nelson Co. -School Bus Discipline and Management-100 participants. • Harlan Co.-Bullying Awareness Training – 35 participants. • Raceland Worthington Ind. - Classified Staff Emergency Management Training- 50 participants. • Boone Co. Middle School-Bullying Module 1 and 2- 45 participants. • Boone Co. High School-Bullying Module 1 and 2 – 100 participants. • Cumberland Co. -Bullying Module 2 – 25 participants. • Wayne Co. Middle and High School – I-Safe for students- 1168 participants. • Mercer Co. -I-Safe – 900 participants. • Boyle Co. -School Bus Discipline and Management – 50 participants.

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Goal/Activity	Status*	Notation
		<ul style="list-style-type: none"> • Russell Ind. - Bullying Module 1 – 12 participants. • Elliott Co. -I-Safe – 150 participants. • Pike Co. – Bullying and physical plant management training – 50 participants.
III. Goal: Provide quality training for alternative education programs		
A. Fund and coordinate on-site technical assistance requests for alternative education programs	I	<ul style="list-style-type: none"> • Two (2) requests were received this quarter. They were: <ol style="list-style-type: none"> 1. McCreary Co.-Effective policies and procedures - Consultation with principal. 2. Madison County- Bullying Module, 1 – 20 participants.
B. In collaboration with the Kentucky Educational Collaborative for State Agency Children, co-sponsor an annual conference on alternative education	✓	<ul style="list-style-type: none"> • The Alternative Education Conference was held July 16-18, 2007. Over 300 educators and mental health providers from across the state participated. Evaluation responses were positive on the conference.
IV. Collaborate with other agencies to provide training opportunities that relate to specific aspects of school safety		
A. Co-sponsor Annual Safe Schools Conference in partnership with the Kentucky School Boards Association and the Kentucky Department of Education	I	<ul style="list-style-type: none"> • The 13th Annual Safe Schools Conference will be held October 1-2, 2007. • Preliminary plans are being developed for the 14th annual conference that will be held October 6-7, 2008 at the Galt House East in Louisville.
B. Co-sponsor Annual Behavior Institute in partnership with the Kentucky Department of Education and the Council on Children with Behavioral Disorders	N	
C. Co-sponsor safety related presentations at the Kentucky Conference: Advances and Best Practices (sponsored by the Department of Mental Health/Mental Retardation)	I	<ul style="list-style-type: none"> • DMHMRS will inform KCSS of their intent to collaborate for this conference.
D. Collaborate with organizations such as the PTA, school councils, and Parent Information Resource Centers to provide school safety related training to parents	I	<ul style="list-style-type: none"> • Trigg County- Internet safety – 30 participants. • Wayne County – Internet Safety – 50 participants. • Kentucky PTA – Bullying awareness – 11 participants.
E. Co-sponsor safety related presentations at the statewide Migrant Education conference in collaboration with Kentucky Department of Education and Eastern Kentucky University	I	<ul style="list-style-type: none"> • Over 150 educators attended the Sept. 15-16, 2007 event in Louisville. The event highlighted personal safety issues involving staff visits to homes and how to identify substance abuse issues in the home.
F. Co-sponsor the Kentucky Middle School Principal Association annual conference	D	<ul style="list-style-type: none"> • KMSPA did not request funding for their annual conference.
G. Provide collaboration and financial support for school safety related information sponsored by other organizations/agencies	I	<ul style="list-style-type: none"> • The Kentucky Association of Superintendent’s Administrative Assistants received training on dealing with difficult people – 56 participants.

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		<ul style="list-style-type: none">• Co-sponsored the Kentucky School of Drugs and Alcohol to over 837 treatment providers.
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H. Co-Sponsor the Kentucky Association for School Social Work	I	<ul style="list-style-type: none"> One hundred (100) school social workers participated with this conference that focused on a variety of school culture and climate issues.
I. Co-sponsor a conference for students and parents on substance abuse, mental health needs, medications, and transitional needs and services with the Kentucky Partnership for Families and Children	I	<ul style="list-style-type: none"> Plans are being developed for the KPFC annual parent and student conference.
J. Sponsor the Kentucky Institute for Classified Staff	I	<ul style="list-style-type: none"> The 2008 Kentucky Institute for Classified Staff is in the planning stage.
K. Co-Sponsor FRYSC "Victory over Violence" conference	✓	<ul style="list-style-type: none"> The Victory over Violence conference was July 11-13, 2007. Over 400 FRYSC participated in this event.
V. To evaluate each state, regional and on-site training		
A. Evaluate the annual Safe Schools Conference to stay on the cutting edge of issues that schools are addressing	N	<ul style="list-style-type: none"> The 13th Annual Safe Schools Conference will be held October 1-2, 2007.
B. Disseminate evaluation results to KCSS and partnering agencies in annual report	I	<ul style="list-style-type: none"> Evaluation results have been compiled and disseminated to partners and staff for this quarter.
C. Evaluate the Kentucky Institute for Classified Staff	✓	<ul style="list-style-type: none"> Evaluations were positive and the intent is to make this an annual event.
VI. To administer the awarded Office of Drug Control Policy prevention grant for eastern Kentucky Schools		
A. Provide quarterly reports to ODCP on status of grant	I	<ul style="list-style-type: none"> First quarter summary and reimbursement has been sent to ODCP.
B. Provide program administration for the grant that services over 10 school districts and 7 drug prevention specialists	I	<ul style="list-style-type: none"> The twenty-two (22) participating school districts have completed the pre-tests and are starting the curriculum.
JUSTICE AND LAW ENFORCEMENT TRAINING		
I. Goal: Promote effective partnerships between law enforcement agencies and schools including the School Resource Officer (SRO) program in Kentucky		
A. Write or post a minimum of two articles of interest on the Center's web site	I	<ul style="list-style-type: none"> Newsletter articles were posted to the KCSS website. Currently in the process of updating the JLET component of the website.
B. Send out quarterly newsletter to KYASRO members	I	<ul style="list-style-type: none"> First quarter newsletter sent out in September 2007.
C. Sponsor an annual SRO Conference	I	<ul style="list-style-type: none"> Planning for 2008 conference started in September 2007.
D. Provide technical assistance to law enforcement agencies and schools concerning SRO programs	I	<ul style="list-style-type: none"> There were twelve (12) requests for technical assistance this quarter.
E. Perform staff activities for the Kentucky Association of School	I	<ul style="list-style-type: none"> First board meeting for 2007-08 took place September 14, 2007 in

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Resource Officers and attend KYASRO Board Meetings		Frankfort.
Goal/Activity	Status*	Notation
F. Coordinate workshops or make presentations concerning the SRO program at least twice a year	I	<ul style="list-style-type: none"> Met with the Virginia Center for School Safety to discuss the Kentucky SRO program in August.
G. Solicit information about School Resource Officers and their daily activities via survey	N	<ul style="list-style-type: none"> The SRO Survey is done on a biannual basis. The survey was completed in 2006. The next survey will be scheduled for 2008.
H. Assist in the coordination of two regional trainings for School Resource Officers, School Administrators and Law Enforcement Administrators	I	<ul style="list-style-type: none"> Collaborating with KSBA for November SRO training.
POST-SECONDARY EDUCATION		
I. Goal: Maintain an active Post-Secondary Task Force		
A. Update and renew commitments of task force members	✓	<ul style="list-style-type: none"> Renewed and replaced Task Force members for the year.
B. Engage Task Force members in Center's activities (i.e. attending training sessions, coordinating training sessions, identifying resources, encouraging curriculum changes in higher education)	I	<ul style="list-style-type: none"> Sent E-lets and emails to the task members on the following: <ol style="list-style-type: none"> On-line PD course, "Sexual Assault, Domestic Violence & Child Abuse Awareness Interventions." Post Secondary Task Force Luncheon Invitation. Safe Schools, Successful Students Conference Flyer. Scholarships for students to attend the Safe Schools, Successful Students Conference.
II. Goal: To conduct training sessions on current safety topics/issues in KY school systems and universities to better prepare pre-service teachers, practicing teachers and school administrators		
A. Research current training materials and safety initiatives by networking with state, national, and international school safety clinicians and share information that would be beneficial to higher education institutions through task force members	I	<ul style="list-style-type: none"> Researched students and cell phone issues. Researched cyber-bullying issues. Researched grants available. Researched college campus security in the aftermath of Virginia Tech.
B. Conduct trainings for KY school systems servicing practicing teachers and administrators	I	<ul style="list-style-type: none"> I-Safe presentation at Trigg County middle and high school. Over 800 teachers, administrators, parents and community members in attendance. I-Safe presentation at Crittenden County Middle School. Over 60 students, teachers and administrators in attendance. Presentation to the Second Region preschool teachers on classroom and time management. Cyber-bullying presentation for KY Association of School Social Workers Conference at Lexington, approximately 40 in attendance. Observed and sat in on debriefing of Graves Co. Mock Drill to assist other school districts with the same type of exercise.

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C. Post Secondary Trainings for pre-service teachers, practicing teachers and administrators	I	<ul style="list-style-type: none"> • Presentation to student teachers at Murray State on classroom management and school safety-140 in attendance. • Presentation to graduate students in Madisonville on school safety and the KY School Safety Educators Endorsement-30 students. • Two QPR trainings at Shawnee Community College-60 faculty and staff attended the training. • Presentation at the KY Association of Teacher Educator Conference in Georgetown on the KCSS website improvements and resources KCSS offers on the web.
III. Goal: To facilitate efforts to identify, develop, improve and implement school safety coursework and protocols in all KY post-secondary institutions		
A. Continue to inform institutions of Education on school safety curriculum and encourage participation in the post-secondary standards established by the Kentucky Center for School Safety and the EPSB	I	<ul style="list-style-type: none"> • Discussed safe school endorsement and safety standards with Debbie Schumacher of Georgetown University. Followed up with emails for inclusion in their programming.
B. Disseminate information and assist with development of the KY School Safety Educator Endorsement in KY institutions	I	<ul style="list-style-type: none"> • Sent information to interested parties as requested-4 inquiries this semester. • Approximately 75 brochures were given to graduate students this quarter. • Spoke with 4 graduate classes about the endorsement at Murray. • Approximately 100 KY School Safety Educator Endorsement Brochures were taken at the KCSS Exhibit booth at various conferences.
IV. Goal: Continue to work with CPE, KDE, EPSB, KATE, KACTE, and other education entities (state, national & international) on school safety issues		
A. Partner with CPE, KDE, EPSB, KATE, KACTE and other education entities on school safety issues	I	<ul style="list-style-type: none"> • Working with KSBA on presentation at the post secondary luncheon. • Presentation to KY First Responders in Owensboro, an overview of KCSS was given. Approximately 300 in attendance. • Discussed future website update with EPSB at the KATE Conference. • Worked with the Governor's office to secure a date and place for the signing of the Safe School Week Proclamation.
B. Develop and update school safety training materials for use at the post secondary level	I	<ul style="list-style-type: none"> • Updated school shooter PowerPoint that is used in presentations given to post secondary classes. • Developed a PowerPoint to use with the Woven Word curriculum

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RESOURCE CENTER		
I. Goal: Maintain a public website		
A. Redesign a user-friendly school safety resource website with focus on K-12	I	<ul style="list-style-type: none"> • Multiple meetings with web designer to discuss the possibility of changing website hosting site, format of website, design, and ease of accessing recourses. Also discussed databases-can they be supported (training calendar, etc.). • Researched volumes of websites for possible inclusion of features to improve our website. • Worked on appearance of website-size, color, format, graphic and illustration. • Took and edited picture for use on website. • Multiple consultations with future shareholders (Focus groups) • Evaluated and prioritized website components.
B. Update and maintain website	I	<ul style="list-style-type: none"> • Added 41 news links during this quarter on topics such as security issues, SRO announcements, bullying, back to school safety, emergency drills, university safety, etc. • Researched, compiled and posted 11 articles added during this quarter on topics such as the Safe Schools Conference, Resource Office Awards, Bullying, Playground safety, printable version of the Safe Schools Conference workshops, and Notes from the Director. • Two staff members were trained on how to maintain the current website while preparing for the new website. • Added, deleted and revised over two dozen buttons and pictures to the current website. • Updated pages as necessary (dropped links, email changes, etc.) • Answered ASK questions in a timely manner. • Updated calendar and marketed trainings through the website.
C. Revise and develop instructional web-based resources	I	<ul style="list-style-type: none"> • Standardized location of center and rebuilt publications with current information. • Check dropped links and corrected or removed them.

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II. Goal: Identify and disseminate school safety information		
A. Develop and revise promotional and informative materials on areas of interest for various audiences	I	<ul style="list-style-type: none"> • Developed Pledge brochure and disseminated over 1000 at the Safe Schools, Successful Students Conference. • Revised over 30 brochures/publications to disseminate at exhibits. • Created Cyber-bullying PowerPoint. • Created flyer on Safe Schools Conference. • Developed ad for KASA Conference. • Developed and raised support for newspaper insert for Lexington Herald Leader, Newspaper in Education Program (Stand Up and Sign Up for School Safety). • Developed a one hour assembly adapted from I-Safe for middle and high school students, teachers, administration, parents and community members. • Developed a one hour awareness presentation for Cyber-bullying. • Partnered with Fayette County District Technology Coordinator “The Reel School” public service announcement competition on bullying. Provided pertinent information and links for student access to develop their public service announcements. • Taking a class on Adobe CS3 Design, Photoshop and Illustrator to aide in the development of brochures and publications.
B. Attend conferences which provide pertinent information for dissemination	I	<ul style="list-style-type: none"> • Attended First Responders state meeting in Owensboro and represented the Center. • Presented and attended the KY Association of Teacher Educators. • Attended the KY Assoc of School Administrators Conference. • Presented at the KY Association of School Social Workers Conference on Cyber-bullying.
C. Email correspondence to include E-lets as necessary	I	<ul style="list-style-type: none"> • E-lets sent on items such as Homeland Security Conference in Bowling Green, Safe Schools Conference, and various trainings around the Commonwealth. • Coordinated and responded to emails on school safety topics. • Created and maintained various distribution lists. New lists included KY Newspapers, magazine, TV and radio stations. • Created distribution lists of school safety focus groups. • Searched KDE MAX for possible additional distribution lists.

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D. Exhibit KCSS display at conferences and disseminate information	I	<ul style="list-style-type: none"> • Disseminated over 800 publications, brochures, checklists, Crisis Management CDs, etc. to attendees at the KY Association of School Administrators Conference. • Revised and designed new panels for large display with current information at the KCSS booth.
E. Present information on KCSS, successful practices and safe schools issues throughout the Commonwealth	I	<ul style="list-style-type: none"> • Presented information on KCSS to Emergency Responders throughout KY in Owensboro. • Presented two (2) I-Safe sessions to middle school students, two (2) sessions to high school students and one session to parents and community members-over 800 in attendance. • Presented cyber-bullying to KY Association of School Social Workers in Lexington. • Presented I-Safe to two 8th grade classes in Crittenden County and collaborated with a trainer. • Presented classroom management to teachers in Madisonville. • Presented on the web resources and the future of KCSS website at the KY Association of Teacher Educators Annual Conference.
F. Expand On-line Resources	I	<ul style="list-style-type: none"> • Researched various safe school topics for inclusion in new website.
G. Coordinate 2007 Safe Schools Week	I	<ul style="list-style-type: none"> • Designed a flyer for Safe Schools Week. • Picked a theme for Safe Schools Week: Stand Up and Sign Up for School Safety. • Researched topics and focus for Safe Schools Week curriculum. • Collaborated on insert in Lexington Herald-Leader focusing on Safe Schools Week.
III. Goal: Provide support for KCSS partners		
A. Consult with partners as requested concerning current trends and best practice	I	<ul style="list-style-type: none"> • Collaborated with KSBA regarding Conference, Safe Schools Week and the website.
B. Create materials for dissemination concerning partner activities	I	<ul style="list-style-type: none"> • Worked with EKU to enhance PowerPoint's. • Compiled Safe School Conference Sessions Printable PDF.
C. Provide support for partner initiatives	I	<ul style="list-style-type: none"> • Provided luncheon loop for Safe Schools Conference per request of KSBA. • Provided photographs at various events for partners to use for publications as necessary. • Enhanced school safety power point for Eastern.

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II. Summary of Meetings/Visits/Presentations/Other

Partner	Group		Date	Location	Topic	# Partic.	Type of Participants
MSU	Website Host	M	7/2/07	Murray	Domain names, FTP upgrading for KCSS website	3	KCSS staff, web hosting staff
EKU	Madison Co. Delinquency Prevention Council	M	7/12/07	Richmond	Delinquency prevention	12	KCSS staff, Council members
MSU	KY Association of School Administrators Conference	P	7/18-7/19/07	Louisville	KCSS Exhibit Booth	600	KCSS staff, conference participants
EKU	Colby Foley	M	7/18/07	Richmond	Self defense	2	KCSS staff, EKU staff
EKU	EKU College of Justice & Safety	M	7/18/07	Richmond	School Safety Curriculum	3	KCSS staff, EKU staff
EKU	EKU College of Justice & Safety	M	7/19/07	Richmond	School Safety Curriculum	2	KCSS staff, EKU staff
EKU	KY Association of School Administrators	P	7/20/07		School Safety Presentation	4	KCSS staff, KASA members
JLET	National Association of School Resource Officers	M	7/22-7/26/07	Orlando, FL	Annual Conference	1000	SROs and school administrators
KSBA	Alternative Education Conference	M	7/24/07	Richmond	Alternative Education	300	KCSS staff, educators, treatment providers
EKU	KY Office of Homeland Security	O	7/26/07	Richmond	Updates on school safety	28	KCSS staff, KOHS staff
EKU	School Administrators & Managers Workshop	M	7/27/07	Frankfort	School safety issues	50	KCSS staff, workshop participants
EKU	Oldham Co. Schools	M	7/31/07	Frankfort	Alternative Education	2	KCSS staff, Oldham Co. staff
JLET	Nicholasville Police Department	O	7/31/07	Conference call	Assisted with coordination of training with new SROs	2	Nicholasville police officer
EKU	Safe & Drug Free School Conference	P	8/2-8/3/07	Washington D.C.	School safety, drug issues	150	KCSS, conference participants
JLET	Virginia Safe Schools Conference	M	8/6-8/8/07	Newport, VA	Annual safe schools conference	700	School administrators, SROs, educators
JLET	Virginia Safe Schools Conference State Representatives	M	8/7/07	Newport, VA	Discussion about collaboration with regional conference	15	Speakers, representative from various states
KSBA	ODCP Training	M	8/10/07	Richmond	New consultant training	5	KCSS staff, consultants
EKU	KY Campus Safety Forum	P	8/13/07	Richmond	College Campus Safety issues	21	KCSS staff, forum participants
MSU	Website Host	M	8/13/07	Murray	Website visual effects	3	KCSS staff, web hosting staff
MSU	Student Teaching Seminar	P	8/15/07	Murray	Classroom management and school safety	100	KCSS staff, pre-service teachers

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MSU	Student Teaching Seminar	P	8/16/07	Murray	Classroom management and school safety	40	KCSS staff, pre-service teachers
EKU	Madison Co. School Psychologists	M	8/16/07	Richmond	Bullying	5	KCSS staff, school psychologists
EKU	EKU College of Education	M	8/20/07	Richmond	Crisis Management	2	KCSS staff, EKU staff

Partner	Group		Date	Location	Topic	# Partic.	Type of Participants
EKU	KY Center for Instructional Discipline	M	8/22/07	Frankfort	KYCID FY08 Budget	4	KCSS staff, KYCID staff
EKU	College Campus Safety Task Force	M	8/23/07	Frankfort	College Campus Safety report	22	KCSS staff, Task Force members
EKU	Madison Co. School Psychologists	M	8/23/07	Richmond	Bullying	5	KCSS staff, school psychologists
EKU	College Campus Safety Task Force	M	8/24/07	Frankfort	College Campus Safety report	22	KCSS staff, Task Force members
MSU	School Administration Class	M	8/27/07	Madisonville	School Safety Educator Endorsement	2	KCSS staff, graduate students
EKU	SAMS Workshop	P	8/27/07	Frankfort	School Safety Issues	8	KCSS staff, workshop participants
MSU	School Administration Class	M	8/27/07	Paducah	School Safety Educator Endorsement	6	KCSS staff, graduate students
EKU	Asbury College Pre-service Teachers	P	8/28/07	Wilmore	School safety	24	KCSS staff, pre-service teachers
EKU	Pat Downey	M	8/28/07	Richmond	Safe School Survey reports	2	KCSS staff, Pat Downey
EKU	Paul Blanchard	M	8/29/07	Richmond	University policies	2	KCSS staff, EKU staff
MSU	KSBA Partner	M	8/29/07	Murray	Safe School Conference, Safe School Week, website	5	KCSS staff
EKU	Madison Co. School Psychologists	M	8/30/07	Richmond	Bullying	5	KCSS staff, school psychologists
MSU	West KY Educational Coop	M	8/30/07	Princeton	Emergency grant on school safety	12	KCSS staff, district school safety personnel
EKU	EKU Pre-service Teacher Class	P	8/30/07	Richmond	Why Kids Act the Way They Do	50	KCSS staff, pre-service teachers
EKU	EKU College of Justice & Safety	M	9/4/07	Richmond	School Safety curriculum	2	KCSS staff, EKU staff
EKU	Emergency Management First Responders	P	9/4/07	Owensboro	KCSS overview	300	KCSS staff, statewide first responders
EKU	KY Center for Instructional Discipline	M	9/5/07	Richmond	KYCID staff meeting for FY08	10	KCSS staff, KYCID staff
MSU	School and Community Relations Class	P	9/5/07	Madisonville	School safety and endorsement	30	KCSS staff, graduate students
MSU	Website Focus Group	M	9/5/07	Madisonville	Website review and assessment	30	KCSS staff, Focus Group members

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EKU	Madison Co. School Psychologists	M	9/6/07	Richmond	Bullying	5	KCSS staff, school psychologists
EKU	Jerald Ellington	M	9/6/07	Richmond	Safe School Assessment Training	2	KCSS staff, Jerald Ellington
KSBA	Dept. of Juvenile Justice	M	9/7/07	Frankfort	Vocational curriculum	2	KCSS staff, DJJ staff
MSU	School Administration Class	M	9/10/07	Paducah	School Safety Educator Endorsement	12	KCSS staff, graduate students
MSU	Trigg County High & Middle School	P	9/10/07	Cadiz	I-Safe (5 separate presentations)	800	KCSS staff, students, teachers, administrators, parents, community members

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Partner	Group		Date	Location	Topic	# Partic.	Type of Participants
KSBA	Safe Schools Conference Planning Committee	M	9/10/07	Frankfort	Safe Schools Conference	5	KCSS staff, committee members
EKU	EKU College of Education	M	9/11/07	Richmond	School Safety Endorsement	10	KCSS staff, EKU staff
EKU	KEDC Professional Development	M	9/13/07	Lexington	Professional Development opportunities from KCSS	35	KCSS staff, KEDC staff
EKU	Madison Co. Delinquency Prevention Council	M	9/13/07	Richmond	Delinquency	12	KCSS staff, Council members
KSBA	Dept. of Juvenile Justice	M	9/13/07	Frankfort	Integrating sex offenders back into schools	5	KCSS staff, KSBA staff, and DJJ staff
JLET	KYASRO Board Meeting	M	9/14/07	Frankfort	Various board meeting agenda items.	18	KCSS staff, KYASRO board members
MSU	KY Association of School Social Workers	P	9/14/07	Lexington	Cyber bullying	40	KCSS staff, school social workers, counselors
EKU	KY Office of Homeland Security Working Group	M	9/17/07	Frankfort	KY Office of Homeland Security update	30	KCSS staff, KOHS staff, Group members
MSU	First Responders	M	9/18/07	Mayfield	Practice for mock drill	35	KCSS staff, Graves Co. first responders, school administrators
EKU	U.K. College of Education	M	9/19/07	Lexington	Partnership/research for KCSS	2	KCSS staff, U.K. staff
KSBA	Safe Schools Conference Planning Committee	M	9/19/07	Frankfort	Finance/credit card procedures for conference	5	KCSS staff, KSBA staff, committee members
MSU	Crittenden Co. Middle School	P	9/19/07	Marion	Internet Safety	60	KCSS staff, students, teachers, administrators
EKU	U.S. Department of Education	O	9/19/07	Lexington	Conference call on Threat Assessment Workshop	4	KCSS staff, USDOE staff
MSU	Second Region Teachers	P	9/20/07	Madisonville	Classroom management and time management	45	KCSS staff, preschool teachers
KSBA	ODCP Consultants	M	9/20/07	Hazard	Monthly update	15	KCSS staff, consultants
EKU	Asbury College - TELL	P	9/20/07	Wilmore	Careers in Teaching	50	KCSS staff, Asbury students
MSU	Web Host	M	9/21/07	Murray	Website links, features and new database	3	KCSS staff, web host staff
MSU	Calloway County Middle School	V	9/24/07	Murray	School safety	20	KCSS staff, students, teachers, SRO
EKU	Oldham County Board of Education	M	9/25/07	Buckner	Why Kids Do What They Do	20	KCSS staff, Oldham Co. Board members
EKU	KY Office of Homeland Security	O	9/27/07	Richmond	Threat Assessment Workshop	3	KCSS staff, KOHS staff

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JLET	Safe Schools and Communities Training Committee	M	9/27/07	Erlanger	Take a tour of hotel and discuss 2008 conference	6	KCSS staff, KYASRO, DARE, KCPC and hotel staff
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Partner	Group		Date	Location	Topic	# Partic.	Type of Participants
MSU	First Responders	M	9/27/07	Mayfield	Mock Drill	45	KCSS staff, Graves Co. first responders, school administrators
MSU	KY Association of Teacher Educators Conference	P/M	9/28/07	Georgetown	Website improvements and available resources	70	KCSS staff, post secondary educators, deans and university presidents

74 meetings/visits/presentations were made, involving 4,949 individuals; and 1 exhibition at conferences.

III. Summary of Training Activities Provided

Training Activities	Title of Workshop	Date of Workshop	Location	Participants Present
1	Bullying in Today's Schools	9/14/07	Prestonsburg	35 participants

There was 1 training event held during the quarter of involving 35 participants.

III. Upcoming Kentucky Center for School Safety Related Events/Activities

Date	Meeting	Event	City	KCSS Lead Coordinator
10/1-10/2/07		Safe Schools, Successful Students Conference	Louisville	KSBA
10/24/07	KCSS Board of Directors		Frankfort	EKU
11/2/07	Safe Schools Advisory Council		Lexington	EKU

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Kentucky Center for School Safety Financial Report

Description	Approved Budget Amount	Expenditures Through Sept. 30, 2007	Balance Encumbered Funds	Total	Contract Funds Expended (%)	Balance Available
A. Personnel/Fringe	292,985	50,844	0	50,844	17%	242,141
B. Operating and Training Expenses	52,383	6,713	0	6,713	13%	45,670
C. Travel	34,500	1,358	0	1,358	4%	33,142
D. Sub-Contracts	606,269	5,550	600,719	606,269	100%	0
E. Indirect Costs	51,693	0	0	0	0%	51,693
Total Funds	1,037,830	64,465	600,719	665,184	64%	372,646